

TUEN MUN GOVERNMENT SECONDARY SCHOOL
Report of Use of Capacity Enhancement Grant (2024/25)

| Objective | Strategies / Tasks | Implementation | Success Criteria | Evaluation | Expenditure (\$) |
|---|---|--|--|---|-------------------------|
| To provide assistance to teachers for preparing teaching materials and handling administrative duties | To employ two teaching assistants | Two teaching assistants (one Chinese Teaching Assistant and one English Teaching Assistant) were employed to provide support to teachers | The teaching assistants are able to provide support to teachers. | The teaching assistants provided support to teachers in preparing teaching materials and handling administrative duties. Their service enhanced teachers' capacity to develop and refine the curriculum and teaching resources. | 469,473.00 |
| To provide support to students in extra-curricular activities and to assist teachers handling activities administrative works | To employ one student affairs assistant | One student affairs assistant was employed to provide support to teachers and students in extra-curricular activities | The students affairs assistant is helpful for assisting teachers and students to run the extra-curricular activities | The student affairs assistant effectively supports teachers and students in extracurricular activities, ensuring activities are conducted more safety and enhancing students' performance outside the classroom. | 203,301.00 |