

Plan of Use of Capacity Enhancement Grant in 2021-22 School Year

Name of school: Tuen Mun Government Secondary School

Means by which teachers have been consulted: Staff Meeting

No. of operating classes: 24

Task Area	Major area(s) of concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method of Evaluation	People Responsible
Curriculum Development	<ul style="list-style-type: none"> - To promote e-learning & Language across Curriculum (LAC) - To develop School-based Curriculum in STE(A)M education - To cope with students' diverse learning needs 	<ul style="list-style-type: none"> - To employ 2 Teaching Assistants and 1 Student Activity Assistant to assist teachers in devising teaching materials concerning e-learning, LAC & STE(A)M Education and in organizing co-curricular activities inside and outside school 	<ul style="list-style-type: none"> - Teachers to be relieved of workload for devising School-based Curriculum and preparing teaching materials for enhancing effectiveness of teaching and learning - Students to be provided with diverse learning opportunities to stretch their potentials 	Sept 2021 to Aug 2022	Salary of 2 Teaching Assistants and 1 Student Activity Assistant for the year: \$17,955.00 (including 5%MPF) x 12 x 2 TAs + \$15,330.00 (including 5%MPF) x 12 x 1 SAA =\$614,880.00	<ul style="list-style-type: none"> - e-learning, LAC and STE(A)M related materials developed and incorporated in teaching and learning - Cross-subject collaboration on preparing STE(A)M education curriculum has been promoted - Students' confidence in learning is enhanced - Students' diversified talents are developed 	<ul style="list-style-type: none"> - Performance appraisal on the Teaching Assistant - Feedback from teachers and students - Quality of the designed materials and curriculum 	<ul style="list-style-type: none"> - Mrs YU WAN Oi-man - HODs concerned