

## Plan of Use of Capacity Enhancement Grant in 2020-2021 School Year

Name of school: Tuen Mun Government Secondary School

Means by which teachers have been consulted:

Staff Meeting

No. of operating classes: 24

Task Area	Major area(s) of concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method of Evaluation	People Responsible
Curriculum Development	<ul style="list-style-type: none"> <li>- To promote e-learning &amp; Language across Curriculum (LAC)</li> <li>- To develop School-based Curriculum in STE(A)M education</li> <li>- To cope with students' diverse learning needs</li> </ul>	<ul style="list-style-type: none"> <li>- To employ 3 Teaching Assistants to assist teachers in devising teaching materials concerning e-learning, LAC &amp; STE(A)M Education and in organizing co-curricular activities inside and outside school</li> </ul>	<ul style="list-style-type: none"> <li>- Teachers to be relieved of workload for devising School-based Curriculum and preparing teaching materials for enhancing effectiveness of teaching and learning</li> <li>- Students to be provided with diverse learning opportunities to stretch their potentials</li> </ul>	Sept 2020 to Aug 2021	Salary of 3 Teaching Assistants for the year:  ~\$18,674.00 (including 5%MPF) x 12 x 3 = ~\$672,264.00	<ul style="list-style-type: none"> <li>- e-learning, LAC and STE(A)M related materials developed and incorporated in teaching and learning</li> <li>- Cross-subject collaboration on preparing STE(A)M education curriculum has been promoted</li> <li>- Students' confidence in learning is enhanced</li> <li>- Students' diversified talents are developed</li> </ul>	<ul style="list-style-type: none"> <li>- Performance appraisal on the Teaching Assistant</li> <li>- Feedback from teachers and students</li> <li>- Quality of the designed materials and curriculum</li> </ul>	<ul style="list-style-type: none"> <li>- Mrs YU WAN Oi-man</li> <li>- HODs concerned</li> </ul>