

## Plan of Use of Capacity Enhancement Grant in 2019-2020 School Year

Name of school: Tuen Mun Government Secondary School

Means by which teachers have been consulted: Staff Meeting

No. of operating classes: 24

| <b>Task Area</b>       | <b>Major area(s) of concern</b>  | <b>Strategies / Tasks</b>   | <b>Benefits Anticipated</b>  | <b>Time Scale</b>     | <b>Resources Required</b>  | <b>Success Criteria</b>  | <b>Method of Evaluation</b>  | <b>People Responsible</b>   |
|------------------------|--|---|--|-----------------------|--|--|--|---|
| Curriculum Development | <ul style="list-style-type: none"> <li>- To promote e-learning &amp; Language across Curriculum (LAC)</li> <li>- To develop School-based Curriculum in STE(A)M education</li> <li>- To cope with the diverse learning needs of students</li> </ul> | <ul style="list-style-type: none"> <li>- To employ 3 Teaching Assistants to assist teachers in preparing teaching materials concerning e-learning, LAC &amp; STE(A)M Education</li> </ul> | <ul style="list-style-type: none"> <li>Teachers to be relieved of workload for devising School-based Curriculum and preparing teaching materials for enhancing effectiveness of teaching and learning</li> </ul> | Sept 2019 to Aug 2020 | <ul style="list-style-type: none"> <li>Salary of 3 Teaching Assistants for the year:<br/>~\$17,740.00 (including 5%MPF)</li> <li>x 12 x 3<br/>= ~\$638,640.00</li> </ul> | <ul style="list-style-type: none"> <li>- e-learning &amp; LAC materials developed and incorporated in teaching and learning</li> <li>- Cross-subjects collaboration on preparing STE(A)M education curriculum has been promoted</li> <li>- Students' confidence in learning is enhanced</li> </ul> | <ul style="list-style-type: none"> <li>- Performance appraisal on the Teaching Assistant</li> <li>- Feedback from teachers and students</li> <li>- Quality of the designed materials and curriculum</li> </ul> | <ul style="list-style-type: none"> <li>- Mrs YU WAN Oi-man</li> <li>- HODs concerned</li> </ul> |